

MINUTES

Regular Meeting BOARD OF TRUSTEES

Vernon College
January 19, 2011

The Board of Trustees of Vernon College met on January 19, 2011 at 11:30 a.m. in the Board Room of the *Osborne Administration Building* with the following present: Mr. Gene Heatly, Chairman, Mr. Bob Ferguson, Vice-Chairman, Mr. Norman Brints, Secretary. Other board members in attendance were Mrs. Sylvia G. Mahoney, Mr. Curtis Graf, Mrs. Vicki Pennington, and Dr. Todd Smith.

Others present were: Dr. Dusty Johnston, President, and Deans: Mr. John Hardin, III, Mr. Garry David and Mr. Joe Hite. Also present were: Mr. Bob Bolton, Associate Dean Administrative Services; Ms. Michelle A. Alexander, Director of Institutional Advancement and Executive Director, Vernon College Foundation; Mrs. Betsy Harkey, Director of Institutional Effectiveness; Mrs. Christie Lehman, Coordinator of Marketing & Alumni Relations; Mrs. Melissa Elliott, Director of Financial Aid; Mrs. Ciquett Lehman, Director of Quality Enhancement Plan (QEP); Ms. LeAnn Jordan, Advancement Services Specialist; Mr. Chris Bell, Director of Campus Police; Mr. Michael Ruhl, Biology Instructor; Ms. Dina Neal, Psychology Instructor; Dr. Karen Gragg, Division Chair of Math & Science; and Ms. Mary King, Administrative Secretary to the President. Guests present were Ms. Kathy McClellan, from *The Vernon Daily Record*, and Taylor Steward, Student Government Association President.

Chairman Heatly called the meeting to order at 11:35 a.m.

Mr. Graf made the motion, seconded by Mr. Ferguson to accept the *Minutes of the December 16, 2010 Regular Meeting* as presented. Dr. Johnston pointed out a couple of typographical errors and that they would be corrected. The motion carried unanimously.

Action Item A

Mr. Garry David presented the *Financial and Investment Reports as of December 31, 2010*. Mrs. Mahoney made the motion, seconded by Mr. Brints to accept the report as presented. The motion carried unanimously.

Public Comment – No one was present to make comments.

President's Report/Board Discussion Items:

Dr. Johnston reported on the All Employee Professional Development Day held January 10, 2011. There were presentations about planning, key performance indicators, and a broad picture of the budget process. There were four afternoon sessions for both faculty and staff about the SENSE Survey and newly acquired software.

Mr. Hite presented the Preliminary Enrollment numbers for spring with a headcount of 3,092. He stated that late registration is continuing through Thursday for both Vernon and Wichita Falls campuses so the count should be larger.

Mrs. Harkey gave a presentation about the Key Performance Indicators of Accountability (KPIA).

Dr. Johnston reported on the construction projects at the Skills Training Center, Baseball Field renovation/expansion, and Century City Center.

Dr. Johnston gave a budget report stating that until the College hears what the final state appropriation for the next biennium will be, there is no need for alarm. He stated that College is already prepared to make cuts from the current budget.

Dr. Johnston called the Board's attention to the following upcoming events:

- (1) TCCTA Conference – San Antonio – January 27-29, 2011
- (2) Texas Association of Community College Trustees and Administrators – Austin – January 30 – February 1, 2011
- (3) TACC Quarterly meeting – Austin – February 1, 2011
- (4) Community College Legislative Day – Austin – February 2, 2011

Dr. Johnston presented the Philanthropic Report/Outside Grants Report.

Dr. Smith made the motion, seconded by Mr. Brints to accept the following personnel items:

A. Employment

- (1) Nancy Arnold, Classified II, Financial Aid Processor – Vernon Campus, effective January 3, 2011 with an annual salary of \$20,371.
- (2) Holli Reyna, Assistant Volleyball Coach/Residence Hall Assistant – Vernon Campus, effective January 31, 2011 with an annual salary of \$22,551 (minus room & board).

B. Resignation

- (1) Lana Claycamp, Library Associate – Century City Campus, effective January 7, 2011.

The motion carried unanimously.

Closed Session: Mr. Graf made the motion, seconded by Mr. Ferguson to go into closed session at 12:40 p.m. in accordance with the Texas Open Meetings Act, Texas Government Code, Subchapter 551.074 to discuss personnel. The motion carried unanimously.

Open Session: Mr. Brints made the motion, seconded by Mr. Ferguson to reconvene at 1:11 p.m. in open session. The motion carried unanimously.

Action: No action was taken.

There being no further business Chairman Heatly adjourned the meeting at 1:13 p.m.

Mr. Gene Heatly, Chairman

Mr. Norman Brints, Secretary